| governing board/board of trustees of Sharnbrook Primary | |
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| **Board & Committee Structure 2024-2025** | |
| For the coming academic year (24-25) the Governing Board will utilise the following committees and schedule:  FGB: To meet termly / 3 times a year  Resources Committee: To meet termly / 3 times a year  Curriculum Committee: To meet termly / 3 times a year  Curriculum and Resources Committee meetings shall be run concurrently, with meeting time split between 2 agendas.  Finance Committee: To meet half termly / 6 times a year  Finance Committee to report back at as part of the following FGB or Resources agenda | |
| **Terms of Reference for the Curriculum Committee** | |
| **Purpose:**  To provide a separate forum for focus on aspects of oversite that involve Curriculum. Due to the Membership of this committee, there is no need to report back as part of an FGB agenda and any relevant voting can take place within the committee meeting. | |
| **Membership:**  All those who are members of the FGB will also be members of the Curriculum committee. | |
| **Quorum:**  The quorum is a minimum of 3 governors | |
| **Meetings:**  The committee will meet at least 3 times a year, concurrently with Resources Committee.  A chair for this committee shall be elected annually, at the first Resources/Curriculum committee meeting of the academic year. If the chair of the committee is unavailable for the meeting, it will be agreed for another Governor to chair the meeting.  The Clerk shall attend and take Minutes of the committee’s meetings, to be shared with the board, agreed at the next Resources/Curriculum committee meeting, and made available to the public.  Meetings shall be conducted under the same terms as FGB meetings – see FGB Terms of Reference.  Meetings shall incorporate a Safeguarding update | |
| **The Curriculum committee will:**   * act on matters delegated by the Full Governing body as detailed below. * liaise and consult with other committees where necessary. * consider safeguarding and equalities implications when undertaking all committee functions. * ensure strong governance that enhances the effectiveness of the school. * ensure that data will be processed to be in line with the requirements and protection set out in the UK General Data Protection Regulation. * Declare any potential interest and abstain from any vote or decision which may occur in relation to that interest. * act in accordance with Education Law, Company Law and Charity Law. | |
| **Delegated Responsibilities:**   * Monitor strategic priorities for the School Development Plan in relation to Curriculum, teaching and learning. * Review and approve targets and performance indicators. Monitor and evaluate progress in meeting these priorities. * Receive curriculum presentations from subject leads and governor curriculum visits. * Monitor and evaluate the development of curriculum. Monitor and agree any proposed changes to the delivery of the curriculum and receive external third party reports where appropriate * Monitor and review the delivery of the curriculum to all pupils * Review and monitor the school experience of all children, including children with special educational needs, and those who are disadvantaged. * Monitor and review assessment data and outcomes. Benchmark against alternative settings. * Monitor and review school trips and residentials. | |
| **Approved by the governing board/board of trustees:** *[insert date]* |  |
| **Adopted by the [*committee name*]:** *[insert date]* | **Next review date:** *[insert date]* |